



# BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

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**Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 3<sup>rd</sup> March 2026 at 7:30 pm**

**Please note that meetings may be recorded for minute taking purposes. Parish Council Minutes are a record of decisions made by the council, and are not a verbatim account of discussions held.**

## Agenda

### 1. Apologies for Absence

To receive and approve any apologies for absence.

### 2. Members' Declaration of Interests

To receive members' declaration of interests regarding items that appear on the agenda.

### 3. Minutes

To receive the Minutes (*circulated separately*) of the Parish Council meeting held on the 3<sup>rd</sup> February 2026, to be approved as correct records and signed by the Chairman.

### 4. Public Open Forum (Maximum 15 minutes)

Questions pursuant to Standing Order 3.

### 5. Town Planning

To consider the below schedule of applications as per the schedule issued by Tendring District Council:

<a href="#">26/00168/FULHH</a>	Householder Planning Application - Reinstatement like for like of fire damaged dwelling, using matching materials to restore to pre-incident condition.	Myrtle Cottage The Street Bradfield
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### 6. District and County Councillor reports

To note reports from Cllrs Guglielmi and Ferguson.

### 7. Clerk's Report

To note the Clerk's Report.

### 8. Bradfield Village Hall Communications

To receive report from Bradfield Village Hall.

### 9. Working Group Reports

To receive updates from the following working group:

- Highways Scheme working Group
- Cemetery Land working group
- War Memorial Working Group

### 10. Amenities

- To receive update noting any maintenance carried out
- To agree any necessary works to be carried out by reputable contractor
- To consider agree quotation in relation to commitment to Cemetery land project.

- To receive the Annual Play Inspection Report and agree to explore quotations for recommended works.
- To discuss Public Rights of Way access works

#### **11. Finance**

- To receive the financial report and to approve accounts for payment as per the schedule (*circulated separately*).
- To approve payment of invoices received in accordance with the 2025/2026 budget.
- To note the emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4
  - Local Plan leaflet printing - £60.00
- Bank Signatories – In addition to Cllrs Burton and Scott, to replace Cllr Osbourne with Cllr Weal as a bank signatory.
- To receive report from Cllr Cunningham following independent review of the accounts.
- To agree Finance Committee meeting date.

#### **12. Council Policies**

To agree the following council policies:

- Data Protection Roadmap
- Data Protection Audit 2026

#### **13. Tendring District Council Local Plan**

To agree formal comment to submit to Tendring District Council regarding the Local Plan Review.

#### **14. Items for Next Agenda**

#### **15. Date of Next Meeting**

The next meeting of the council to be held on **Tuesday 7<sup>th</sup> April 2026 at 7.30pm** at **St Lawrence Church Room, The Street, Bradfield, CO11 2US.**



**Mrs Marie Snell**  
Clerk to the Council

**24<sup>th</sup> February 2026**